

## Library Instructional Plan

### Gilmer ISD Library Philosophy:

The library is an extension of the classroom that uses technology and media to enhance classroom instruction. The librarian is a teacher who supports fellow teachers and students and serves as enrichment for the classroom.

### District Expectations: (K-12)

1. Teacher/Librarian will be familiar with the TEKS and the district curriculum documents (e.g., instructional calendar, six week snapshots, model lessons, year-at-a-glance, and vertical alignment documents) and utilize them in lessons.
2. Teacher/Librarian will adhere to the GISD Library Philosophy.
3. Teacher/Librarian will communicate with teachers (emails, teaming meetings, afterschool meetings, etc.) about upcoming skills being taught in the grade level.
4. Teacher/Librarian will keep a record of lessons, projects, and other assignments in a portfolio (electronic or hard copy).
5. Teacher/Librarian will participate in the same amount of duty assignments as a classroom teacher.
6. Teacher/Librarian will provide professional development on library resources to the campus.
7. Teacher/Librarian will meet with Teacher/Librarians from other campuses weekly to share ideas and collaborate.
8. Teacher/Librarian will attend a library training conference each year.
9. Teacher/Librarian will provide teachers with resources to enhance classroom instruction.
10. Teacher/Librarian will provide extension lessons from the classroom.
11. Teacher/Librarian will assist the teacher in research projects.
12. Teacher/Librarian will allow open times in the library for students to check out books for pleasure reading or academic study.
13. Teacher/Librarian will set up the library according to the needs of the campus.
14. Teacher/Librarian will have the opportunity to utilize student workers to help with re-shelving books, and any other tasks.
15. Teacher/Librarian will utilize the first six weeks to teach students about the library and library procedures.
16. Teacher/Librarian will use an electronic calendar to schedule check-out times, open times, and instructional times.